

Ashford Board of Education  
**Special Meeting Minutes – July 28, 2022**  
**7:00 pm**  
**Meeting Held Electronically Via Zoom**

*Note: Per CGS 10-218, Board of Education Meeting Minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exceptions of motions and votes recorded, the minutes are unofficial until they have been read and approved by a majority vote by the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

**Call to Order**

- Chair Jane Urban called the meeting to order at 7:05 p.m.
- Present via Zoom were members Tess Grous, Kim Kouatly, and Jennifer Leszczynski as well as *ex officio* member First Selectman William Falletti. Al Maccarone and Marian Matthews were absent.
- Also present was Director of Pupil Personnel/Acting Superintendent Cindy Ford.

**Approval of Educational Specifications for Removal/Replacement of Underground Storage Tank**

***MOTION made by Kim Kouatly to approve the educational specifications for the Ashford School Removal/Replacement of the Underground Storage Tank Project. Motion seconded by Tess Grous.***

Discussion included the following items:

- Jane Urban summarized that the school's 20,000-gallon underground oil storage tank needs to be replaced. The tank's life expectancy expires on August 31, 2023. The Town Building Committee and Acting Superintendent Cindy Ford are working to get the tank replaced as soon as possible.
- Bill Falletti stated that prior estimates indicated the tank removal/replacement would cost \$270,000, with 50% of the cost coming from the school's non-lapsing fund and 50% being paid by the Town's capital projects fund. The project is eligible for 62% reimbursement from the State.
- Jane Urban asked whether the oil that was pumped out of the old tank would be placed back into the new tank. Cindy Ford confirmed and added that the oil pumped out of the old tank will be stored in a tanker until the new tank is in place.
- Cindy Ford stated that she is reaching out to companies for quotes. Tess Grous asked if the proposal would be sent out to bid. Cindy explained that she is contacting State-approved vendors and so the proposal does not go out to bid. Bill Falletti added that the companies on the list are approved by the Department of Administrative Services for projects of this type.
- After confirming there was no further discussion, Jane Urban called for a vote on the motion on the table.

***The motion to approve the educational specifications for the Ashford School Removal/Replacement of the Underground Storage Tank Project carried unanimously.***

**Adjournment**

***MOTION made by Tess Grous to adjourn the meeting at 7:13 p.m. Motion seconded by Jennifer Leszczynski and carried unanimously.***

Kim Kouatly  
Secretary

Zoom Recording:

[https://us02web.zoom.us/rec/share/T\\_dMsmNL6fTGouvknjcxY-0qMyl\\_7yY74HcQ0PBEnepGAANYDWJvbZHQly5ROcEN.0ZeHVvYo5k7rNhbo](https://us02web.zoom.us/rec/share/T_dMsmNL6fTGouvknjcxY-0qMyl_7yY74HcQ0PBEnepGAANYDWJvbZHQly5ROcEN.0ZeHVvYo5k7rNhbo)  
Passcode: 9xJ4@zZN